



**Technical Committee – Minutes**  
**September 30, 2015**  
**via Conference Call**  
**(Accepted by Board)**

**Meeting was held via tele-conference call.**

**Participants: Brian Deheer, Dave Mussel, Jamie Giberson, Janice Pitman (Janice P.), Janice Linehan (Janice L.), and Kai Ma**

**Regrets: Carolyn Campbell, Dan Moore, Donna Mendelsohn**

1. Call to Order

Kai (Past Chair) asked Brian to chair this meeting until after the election of Chair and Co-Chair. Brian agreed, and called to order at 19:05.

2. Agenda: Review and Approve - Brian  
Items added to proposed agenda:

Discussion of the interim report

Discussion of expectations of Alberta Environment and Parks (AEP)

**MOTION:** Kai moved to approve the agenda. Dave seconded. Carried by consensus.

3. Nomination and Election of Chair and Co-Chair - Brian

Discussion on Quorum:

It was suggested that for a committee meeting or conference call, the important thing was reaching consensus, rather than forming a quorum. Quorum was also confirmed (6 out of 9 members on the call).

Jana Tondu's role was clarified as a technical advisor to the Committee.

Kai Ma was nominated for Chair. Kai accepted. Carolyn Campbell was nominated for Co-Chair. She had written Kai before the meeting stating she was willing to be nominated. There were no other nominations.

**MOTION:** Dave moved to accept the election by acclamation of Kai as the Chair, and Carolyn as the Co-Chair. Janice L. seconded. Carried by consensus.

4. Prioritization of 2015-2016 Workplan – All

Discussion was targeted at Workplan items that Technical Committee was listed as lead.

Discussed and agreed to focus on:

a. Working with Communications Committee (CCEC) to relay information to different sectors.

b. Exploring the potential for an early warning system of major events:

Not AWC-WPAC mandate, also no funding, therefore will not be a priority. However, CCEC and Tech. Committee will provide information to the Board to help understand issues that may arise.

c. Inviting AEMERA to sit on the Technical. Committee

**ACTION:** Janice L. will contact AEMERA and extend AWC-WPAC's invitation.



- d. Seek opportunities in Lower Athabasca and Upper Athabasca regional planning
  - i. Participate in any Lower Athabasca regional plan (LARP) discussion and consultation.
  - ii. Seek opportunities to join Upper Athabasca working groups organized by AEP, regional WPAC groups as well.

**ACTION:** Brian will add to next Board meeting agenda to discuss participation in Upper Athabasca working group.

- iii. Oct. 16 AEP workshop on LARP regional multi-stakeholder forum concept in Ft. McMurray: Janice L. will be attending, will report back to AWC-WPAC.

**ACTION:** Brian will forward information on upcoming workshop to all Board members.

**ACTION:** Brian will summarize our discussion and list our priorities.

5. Interim Report – Brian

Brian will complete based on Technical Committee discussion.

6. AEP Expectations – Dave

- a. AEP expects AWC-WPAC Board to consider and emphasize:

- i. building relationship with different sectors;
- ii. playing an active role, such as participating in LARP and Upper Athabasca discussions;
- iii. assigning people to tasks showing AEP that AWC-WPAC is a trusted partner;
- iv. the Board speaking as one voice and mind;
- v. what the IWMP would look like and how AWC-WPAC will get there;
- vi. goals of Water for Life, and how AWC-WPAC will support them.

- b. Discussed whether AWC-WPAC should still advance IWMP project and study; AEP advice is a resounding yes.

- c. Questions on additional funding from AEP – AWC-WPAC should present sound projects, especially for IWMP projects, to justify additional funding.

- d. If Board proposes to hire staff, present reasons justifying additional funding to AEP.

7. Adjournment

**MOTION:** To adjourn at 20:18. Motion carried.