



2014-11-04
Board of Directors
Teleconference Minutes

Attending: Donna Mendelsohn, Doug Badger, Lorraine Johnson MacKay, Bill Grieve, Connie Simmons, Dave Loyie, Tim Polzin, Tom Weber, Janice Pitman, Brian Deheer, Kai Ma, Bob Savage.

Regrets: Dean Lindsay, Warren Walker.

1. Call to order at 7:23 pm.
2. **Motion:** Doug moved to approve the Agenda. Tim 2nd. All in favor.
3. **Motion:** Doug moved to accept the minutes of October 1, 2014. Janice 2nd. All in favor.
4. Request from University of Alberta researchers to utilize the data for the AWC State of the Watershed Report Phase 3. Discussion:
 - Advice from Colin Cook (ESRD) – science advisory for the SoW P3 report – no reason to not share the data.
 - Release of the SoW 3 Report will require further discussion with the Board. This item will be on the next Board meeting agenda.

Motion: Janice moved to release the SoW 3 data to the U of A scientists.
Lorraine 2nd. All in favor.

5. Meeting with staff members at the Hinton office on October 28, 2014 to provide notice of termination due to AWC fiscal constraints.

Bill and Lorraine provided a report on the meeting and expectation of the GM to have October 28th as the date of notice, with severance will be started on this date, and value of employer contribution to benefits to end of severance period will be paid out with severance. The GM will provide her contribution to the benefits plan during this period.

Motion: Connie moved to set the termination notice date for the GM as October 28th, with severance payment and benefits for the 3 month severance period, with the condition that the GM sign a release form that there would be no further action against the AWC. Dave Loyie 2nd. All in favor.

Action: Provide J. Landry the opportunity to review the decision of the Board. If she agrees, payment would be arranged for November 10th. Lorraine to meet with J. Landry on Monday, November 10th to complete this task.

Action: Request the lawyer to write the letter of the Board decision and the release form to provide to J. Landry.

Meeting with the Bookkeeper:

The Bookkeeper stated to Bill and Lorraine that she did not receive the notice of termination letter from the GM on October 3rd. The Board discussed the correct action to address this issue.

Motion: Kai moved to provide the notice (re-dated) of termination to the bookkeeper with the option of working out the six weeks notice period or taking leave immediately with full severance payment of 6 weeks. Bill 2nd. All in favor.

Meeting with the Science Research Coordinator:

Discussion with B. Klein advising her of the situation and answered questions. Ms. Klein advised that she does not have the skills for office administration, but will assist the Board where she can.

6. Review of the questions posed by staff. The Board discussed draft answers and revisions were made to the document.

Action: Share the final document with the Board; Bill will provide to staff.

Action: The Forest Resource Advisory Group (FRAG) for West Fraser Mills in Hinton need to be advised that the AWC will no longer be participating. Lorraine to advise Aaron Jones of West Fraser.

7. Connie moved to adjourn at 9:38 pm.