



**Executive Committee
Teleconference Minutes
Tuesday, 3 March 2015**

Attending: Donna, Doug, Bill, Lorraine
Regrets: Connie

1. Call to order at 7:36 pm
2. Review Agenda
MOTION: Doug moved to adopt the Agenda. Bill 2nd Carried
3. Review Minutes, Correct Typos
MOTION: Bill moved to approve the minutes as amended. Doug 2nd Carried
4. \$3548 CIP grant must be repaid if AWC does not retain control of office furniture.
5. Donna and Kai will travel to Hinton March 9th to ensure that all AWC files, computers, etc. are packed and shipped to NSWA offices for storage.
6. Bill suggested that a Thank You be sent to Kingston Ross.
ACTION: Bill will provide details, Donna will send letter.
7. As previously noted, the lawyer is handling communications with dismissed staff.
8. Interim Performance Report and 2015-16 Grant Application were submitted to ESRD on March 2nd.
ACTION: Files will be sent to the Board.
9. Agenda items for March Board meeting reviewed. Prudence of including AGM items was noted, to ensure that they are covered if April meeting is cancelled.
10. Draft invitation to AFPA discussed at length.
ACTION: For homework each EC member will email a draft invitation to the others following the teleconference. EC will select best draft or combination of drafts, to send to the Board for approval on the 4th.
11. **MOTION:** Bill moved to adjourn at 8:19 PM. Carried